



Engage Liverpool CIC

Minutes of Meeting

12/11/2015

Minutes of Board Meeting at Elliot Fletcher, Brunswick Business Park, L3 4BN, 5.30 pm – 7.30 pm

1 Apologies , Welcome & Acknowledgement

GP

Attendees:

GP (Chair) - City Quay (VB)
AM - Armstrong Quay (VB)
DH - Quay House (VB)
RT- (NVB)
MR - Wapping Quay (VB)

Apologies were received from:

GM - Prosocial Place (NVB)
JB - Armstrong Quay (VB)
RT- (NVB)
MH- LMH (A)
Absent:
LB- Marketing & PR (A)
HW - LCC
KB - LCC

2 Minutes of previous meeting & Matters Arising from Last Meeting

BOARD

Minutes of previous meeting approved electronically and matters from last meeting dealt with in main items

3 Chairs Report

GP

GP reported on meetings throughout the month and in particular the following:

- Albert Dock Charity Foundation
- Social Media Meetings with KB and AH
- Website Meeting with Bolland & Lowe (B&L)
- Seminar Series
- Locality Meeting

4 Finance Report

AM

AM reported on income and expenditure in last 7 months with a small loss incurred. Small surplus is to be expected after outstanding bills paid from the Seminar Series. Board to explore how to raise funds for the future. Organiser for fundraising and sponsorship events needed
Board discussion on attendance numbers for events and whether to charge for events like the Seminar Series to raise more funds

5 Funding Report

GP

- (i) GP & AH worked on Locality Bid application for Historic Downtown as Neighbourhood Designated Area and Forum

6 Website & Social Media Strategy

GP

Issues remaining with completion of website, list has been discussed with B&L. To be rectified before outstanding payment
Social Media engagement during Autumn Series discussed with various topics exceeding expectations in terms of regional reach and number of interactions

7 Enterprise Plan **GP**
Programme section to be populated and implementation plan set up

8 Engage Projects

i) Liverpool Air Project **GP**
Board accepted report by MF for Air Quality project

ii) Locality Neighbourhood Planning Project **GP**
Baltic Neighbourhood Forum to meet in December
DCLG (Department for Communities and Local Government) lawyer to advise Waterfront Neighbourhood Forum on challenging LCC decision.
Pursuit of Urban Parish Council to enable localism and return a democratic voice to Waterfront residents

iii) Blue/Green Liverpool Project **GP**
Report on Blue Green Liverpool City Walks
Further walks to follow in coming weeks

iv) Seminar Series 2015 **GP**
Seminar Series reviewed
Discussion on 2016 Series – Topic: “Sustainability”, subheadings to be “economic”, “social” and “environmental”
Titles and subtitles to be explored
In reference to this RT referenced the work of the IPPR and questions whether teaming up with the RTPPI could be beneficial
Board to suggest local, national and international contacts

9. AOB **GP**
DH to enquire with EC and MF about trees beneficial for air quality in cities for follow up posts on air project and upload images for individual blocks onto website to aid completion
Board to explore suitability of www.easyfundraising.org.uk to Engage’s fundraising needs

12 Date of Next Meeting

Venue: Elliot Fletcher, Brunswick Business Park, L3 4BN

10.12.2015