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| **Engage Liverpool CIC Minutes of Meeting 14/6/15** | | | *Engage Logo 1.jpg* | |

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| Minutes of Board Meeting at Elliot Fletcher, Brunswick Retail Park, Liverpool , 5.30 pm – 7.30 pm | | | | |
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| **1** | **Apologies , Welcome & Acknowledgement** | | **GP** |
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|  | **Attendees:** | **Apologies were received from:** |  |
| GP (Chair) - City Quay | DH – Quay House |  |
| JB - Armstrong Quay | AM - Armstrong Quay |  |
| MH - LMH | LB- Marketing and PR |  |
| MR- Wapping Quay |  |  |
| HW- LCC |  |  |
| GM- Prosocial Place |  |  |
| RT- Atlantic Gateway Parklands |  |  |
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| **2** | **Minutes of previous meeting** | | **BOARD** |
|  | Noted the minutes of previous meeting already approved electronically | |
| **3** | **Matters Arising from Last Meeting** | | **BOARD** |
|  | Dealt with in main items | |  |
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| **4** | **Chairs Report** | | **GP** |
|  | GP submitted a detailed report of last month’s meetings. Notable among these: Meeting with Beetham Plaza residents which was a very positive experience. Meeting with Brian Noonan from Lifestyle gym on Victoria Street to discuss a partnership with Engage. Participation in Liverpool International Waterfront Forum. Engage in collaboration with Jo Harrop from Placed which might lead to a workshop during Engage seminar series. Meeting with Neptune Investment inviting them to get involved in the seminar series. A presentation on Leasehold and Engage at the National Housing Association's National Leaseholder Group in Manchester and another at RTPI/IHBC Seminar in Manchester on Neighbourhood Planning in Liverpool | |  |
| **5** | **Finance Report** | | **AM** |
|  | Postponed in absence of AM | |  |
| **6** | **Funding Report** |  | **GP** |
|  | All Directors passed a unanimous resolution thanking Matt Fox for his work with Engage and for his expertise in writing funding bids. Without exception Directors expressed their sadness at his decision to leave Engage as its primary bid writer. GP in talks with other possible bid writers. Bid update: (i) A4A- bid successful - Blue and Green Space working group (ii) HLF- pending - Bold Street Heritage group (iii) Grants for the Arts - £15k request to add to the ECF grant | |  |
| **7** | **Enterprise Plan** | | **GM** |
|  | GM submitted the Enterprise Plan. GP thanked GM for the enormous work that he has done. Board approved the document- to be sent to NonConform for graphic input. GM also suggested integrating artwork from the Art project into it. | |  |
| **8** | **Website, Branding & Social Media Report** | | **GP** |
|  | GP reported that the new website work was moving very slowly. | |  |
| **9** | **Marketing and Sponsorship Policy document** | | **LB** |
|  | Board discussed the role of partners, sponsors, funders and supporters- clarity on these terms needed in the sponsorship document. GM to look into these. | |  |
| **10** | **Engage Projects** | |  |
|  | **i) Arts Project Update** | | **GP** |
|  | 300 books printed and distributed. Need to find sponsorship for next run | |  |
|  | **ii) Locality Neighbourhood Project** | | **GP** |
|  | Engage distributed leaflets on Waterfront asking them to participate in the democratic process. HW to check with LCC on petitions vs individual applications. | |  |
|  | **iii) Seminar Series 2015 .** | | **GP** |
|  | 3 main speakers confirmed. In talks with RIBA, RTPI, Chartered Institute of Housing about their involvement. Talking to local developers, local architects and RPs to get them involved. Board discussed others who could be invited. HW ,MH,GM to pursue connections. | |  |
|  | **iv) Blue Green Project** | |  |
|  | Elaine Creswell to Project Manage the working group. Project to be launched at the Annual Conference. GM suggested an informal workshop about the project on that day to get the residents involved. | |  |
|  | **(v) Air Quality project** |  |  |
|  | RT to work alongside GP in collaboration with MF. | |  |
| **11** | **AOB** | | **ALL** |
|  | To speak to Jo Harrop regarding sponsorship of workshop stationery materials from Wilkinsons in St. John’s Shopping Centre. | |  |
| **12** | **Date of next Board meeting** | | **GP** |
|  | 09.07.15 AGM at Constellations | |  |