



Engage Liverpool CIC

Minutes of Meeting

11/6/15

Minutes of Board Meeting at Elliot Fletcher, Brunswick Retail Park, Liverpool , 5.30 pm – 7.30 pm

1 Apologies , Welcome & Acknowledgement

GP

Attendees:

GP (Chair) - City Quay
JB - Armstrong Quay
MH - LMH
MR- Wapping Quay
HW- LCC
GM- Prosocial Place
RT- Atlantic Gateway Parklands

Apologies were received from:

DH – Quay House
AM - Armstrong Quay
LB- Marketing and PR

2 Minutes of previous meeting

BOARD

Noted the minutes of previous meeting already approved electronically

3 Matters Arising from Last Meeting

BOARD

Dealt with in main items

4 Chairs Report

GP

GP submitted a detailed report of last month's meetings. Notable among these: Meeting with Beetham Plaza residents which was a very positive experience. Meeting with Brian Noonan from Lifestyle gym on Victoria Street to discuss a partnership with Engage. Participation in Liverpool International Waterfront Forum. Engage in collaboration with Jo Harrop from Placed which might lead to a workshop during Engage seminar series. Meeting with Neptune Investment inviting them to get involved in the seminar series. A presentation on Leasehold and Engage at the National Housing Association's National Leaseholder Group in Manchester and another at RTPI/IHBC Seminar in Manchester on Neighbourhood Planning in Liverpool

- 5 Finance Report** **AM**
- Postponed in absence of AM
- 6 Funding Report** **GP**
- All Directors passed a unanimous resolution thanking Matt Fox for his work with Engage and for his expertise in writing funding bids. Without exception Directors expressed their sadness at his decision to leave Engage as its primary bid writer. GP in talks with other possible bid writers.
- Bid update:
- (i) A4A- bid successful - Blue and Green Space working group
 - (ii) HLF- pending - Bold Street Heritage group
 - (iii) Grants for the Arts - £15k request to add to the ECF grant
- 7 Enterprise Plan** **GM**
- GM submitted the Enterprise Plan. GP thanked GM for the enormous work that he has done. Board approved the document- to be sent to NonConform for graphic input. GM also suggested integrating artwork from the Art project into it.
- 8 Website, Branding & Social Media Report** **GP**
- GP reported that the new website work was moving very slowly.
- 9 Marketing and Sponsorship Policy document** **LB**
- Board discussed the role of partners, sponsors, funders and supporters- clarity on these terms needed in the sponsorship document. GM to look into these.
- 10 Engage Projects**
- i) Arts Project Update** **GP**
- 300 books printed and distributed. Need to find sponsorship for next run
- ii) Locality Neighbourhood Project** **GP**
- Engage distributed leaflets on Waterfront asking them to participate in the democratic process. HW to check with LCC on petitions vs individual applications.
- iii) Seminar Series 2015 .** **GP**
- 3 main speakers confirmed. In talks with RIBA, RTPI, Chartered Institute of Housing about their involvement. Talking to local developers, local architects and RPs to get them involved. Board discussed others who could be invited. HW ,MH,GM to pursue connections.
- iv) Blue Green Project**
- Elaine Creswell to Project Manage the working group. Project to be launched at the Annual Conference. GM suggested an informal workshop about the project on that day to get the residents involved.
- (v) Air Quality project**
- RT to work alongside GP in collaboration with MF.

11 AOB

ALL

To speak to Jo Harrop regarding sponsorship of workshop stationery materials from Wilkinsons in St. John's Shopping Centre.

12 Date of next Board meeting

GP

09.07.15 AGM at Constellations