

Engage Liverpool CIC

Minutes of Meeting

10/9/15

Minutes of Board Meeting at Elliot Fletcher, Brunswick Business Park, L3 4BN, 5.30 pm – 7.30 pm

1 Apologies , Welcome & Acknowledgement

GP

Attendees:

GP (Chair) - City Quay (VB)
 AM - Armstrong Quay (VB)
 DH - Quay House (VB)
 GM- Prosocial Place (NVB)

Apologies were received from:

MR- Wapping Quay (VB)
 JB - Armstrong Quay (VB)
 RT- (NVB)
 MH- LMH (A)

Absent:

LB- Marketing & PR (A)
 HW - LCC
 KB - LCC

2 Minutes of previous meeting & Matters Arising from Last Meeting

BOARD

Correction to minutes of previous meeting: Date of meeting: 11th June 2015

3 Chairs Report

GP

GP reported on various meetings during the previous month in particular the Annual Conference on 1st July with Simon O'Brien; the Mersey Estuary Forum where GP spoke during the event on Neighbourhood Planning on the Waterfront; and AGM on the 9th July. It was noted that improvements are needed for the next AGM Furthermore GP commented on meetings with Roger Kenyon of Kenyon Fraser (media & PR agency), Paul Radcliffe (LEP) and the Swedish Union of Tenants.

4 Finance Report

AM

AM reported on draft accounts for new financial year, current cash flow, funds remaining for Air Project, last year's turnover and expenses
 GP reported on £6k sponsorship secured for the Autumn Series with estimated expenditure figures of £4.5k plus £250 for workshops with Joanne Harrop (PlacED)

5 Funding Report

GP

- (i) Report on distribution of Grants for the Arts funds (£13.5k)from Arts Council for Air Quality Project with £1.5k retention
- (ii) Discussion on potential project for next Locality bid with the view of working on Historic Downtown/Commercial District

6 Website & Social Media Strategy

GP

Website to go live tonight

B&L asked for additional £3k to be paid

Board agreed not to sign off final payment yet until seen and verified website functionality

Social Media is to be managed by Kieran Bohan until the end of Seminar Series as it has not been possible to contact KJ, Kieran to be invited to next Board Meeting

7 Enterprise Plan **GM**

Update of pictures and title for Enterprise Plan since last meeting reported by GP, GM noted that credits outstanding and some profiles of Board members still incomplete

8 Engage Projects

i) Liverpool Air Project **GP**

Website use needs to be implemented for Air Quality project

ii) Locality Neighbourhood Planning Project **GP**

Reported back on Baltic and Waterfront projects. GP stated that Chair of Baltic Neighbourhood Forum resigned due to conflicting time commitments but Laura Anderson of Women's Organisation volunteered to be the new Chair
Discussion on Waterfront Neighbourhood Forum and the challenge to the democratic process by LCC decision.
Further discussions with Dave Chetwyn required and a possible visit to LCC Helen Breen.

iii) Blue/Green Liverpool Project **GP**

Website use needs to be implemented for Blue/Green project, otherwise nothing to report. GP to call a meeting.

iv) Seminar Series 2015 **GP**

Everything on track for the series. Funding especially tight particularly with regard to available funds for videoing. GP to source new video operative and GM offered help if required.

9. AOB **GP**

Board membership of LB, KB & KW to be reviewed

12 Date of Next Meeting

Venue: Elliot Fletcher, Brunswick Business Park, L3 4BN 08.10.15