



Engage Liverpool CIC

Minutes of Meeting

11/05/2017

Minutes of Board Meeting at Wordscapes/Ethos, Northern Lights, Cain's Brewery Village, L8 5AF,
5.30 pm – 7.30 pm

1 Apologies, Welcome & Introduction

GP

Attendees:

GP (Chair) - City Quay (VB)
AM - Armstrong Quay (VB)
DH - Quay House (VB)
PF – Thinking Liverpool (VB)
ZZ – Mann Island (VB)
MH- LMH (A)

Apologies:

GM - Prosocial Place (NVB)

Absent:

GS – GMSheen (VB)
HW – LCC (NVB)

2 Minutes of previous meeting & Matters Arising from Last Meeting

BOARD

Minutes of previous meeting published online and matters from last meeting dealt with in main items
GS removed as Board director following three unexcused absences in line with Board Policies

3 Chairs Report

GP

GP reported on meetings throughout the month and detailed on the following:

- North West Property Association on staging event for landlords, tenants and management companies
- Heseltine Institute follow up meeting to 2016 Seminar Series
- University of Liverpool re PhD research on sustainability and climate change
- Canal and River Trust North West Waterways Partnership, GP accepted as Board Member

4 Finance Report

AM

- Invoice sent to Regenda beginning of May for Sponsorship of SS
- MH reminds Board of importance of Sponsorship Document as tool when applying for sponsorship
- AM and MH to liaise for preparation of account documents to be sent to LCVS

5 Website and Social Media

PF/ZZ

- PF confirms change to new more economical website host, which updates automatically
- Card details needed from AM for payment
- PF & ZZ reviewing and tidying up website removing obsolete connections
- ZZ exploring, open source free CRM (Customer Relations Manager)

- Social media strategy needed
- Website Logins for all Board members needed

6 2017 Seminar Series GP

- Update on venues:
1st Seminar – Town Hall / Reception: Small Ball Room; Seminar: Council Chamber;
2nd Seminar – Cunard Building / Banquet Suite
3rd Seminar – St. George’s Hall / Civil Court
- Timings:
5.15 Reception
5.50 Welcome & Introduction – 10 min
6.00 Main Speaker – 30 min
6.30 UK WHS Speaker – 15 min
6.45 Local Panel – 5 min each
7.00 Open Discussion – 30 min
- Proposal to run secret ballot after last Seminar
- Upcoming Meeting with Nonconform regarding marketing, Board Members to explore who to connect with

7 Annual Conference ALL

- Date confirmed as 5th July
- Jekaterina Lavrinec (to visit from 4-6.7) is to introduce UrbinGo concept
- Need to invite secondary school history teachers, artists, photographers, designers, historians and people involved in heritage, mapping and geography
- Proposed dates for workshop: 30AUG-2SEP17
- Potential venues: Bluecoat, FACT, Central Library, NML, RIBA
- Potential Funding Sources: Horizon 2020, Awesome Liverpool

8 World Heritage Watch GP

World Heritage Watch Forum: 28JUN-3JUL17
Board agrees to fund accommodation and travel costs for Chair to visit

9 PhD Researcher University of Liverpool GP

See Chair’s Report
Meeting regarding sustainability and climate change in city centre

10 Generation Rent / North West Property Association GP

See Chair’s Report

11 Structure for more open and accountable organisation ZZ

Dealt with under item 5

12 Date of Next Meeting

Venue: Wordscapes/Ethos, Northern Lights, Cain’s Brewery Village, L8 5AF 08.06.2017