

Engage Liverpool CIC

Minutes of Meeting

13/04/2017

Minutes of Board Meeting at Wordscapes/Ethos, Northern Lights, Cain's Brewery Village, L8 5AF,
5.30 pm – 7.30 pm

1 Apologies, Welcome & Introduction

GP

Attendees:

GP (Chair) - City Quay (VB)
AM - Armstrong Quay (VB)
DH - Quay House (VB)
PF – Thinking Liverpool (VB)
ZZ – Mann Island (VB)
GM - Prosocial Place (NVB)
HW – LCC (NVB)

Apologies:

MH- LMH (A)

Absent:

GS – GMSheen (VB)

2 Minutes of previous meeting & Matters Arising from Last Meeting

BOARD

ZZ formal appointment as Director and JB resignation updated with Companies House by AM
Minutes of previous meeting published online and matters from last meeting dealt with in main items

3 Chairs Report

GP

GP reported on meetings throughout the month and detailed on the following:

- Historic Urban Landscape Forum: Bartlett School of Architecture, University of London
- Prof Lin Foxhall regarding WHS Seminar on 28th June
- WHS Draft Management Plan Public Consultation at Cunard Building
- CitizensLab visit to Liverpool
- Gavin Davenport: Heritage Office at The Bluecoat
- Nonconform: meeting with Andrew and Rachael re seminar series launch
- Zero Carbon Liverpool Launch: at The Brink with PF
- Linda Mitchell: The Art of Hosting in Leeds
- Transition Liverpool meeting
- Albert Dock Heritage Festival meeting

4 Finance Report

AM

- Bank balance end of March means Engage has healthy finances
- Small surplus from 2016 Seminar Series
- £1000 held for BlueGreen project
- AM contacted LCVS regarding statutory accounts being advised next appointment available in July, AM to enquire for an earlier date if possible

5	Away-day Follow-up Postponed due to GS absence	GS
6	Digital Media PF developed tool to extract planning data from council planning site, PF and ZZ to explore if it could be used to make this data easier to read and improve accessibility to public	PF
7	2017 Seminar Series <ul style="list-style-type: none"> • GP to get in touch with potential bid writer • Nonconform to launch Seminar Series on 18th April (World Heritage Day) via Press Release, MailChimp, Website and social media • GP in talks with Jekaterina Lavrinec regarding her presentation of Urbingo at our Annual Conference ahead of the Seminar Series with a following visit to host a workshop to create the Liverpool version of the game • Update on speakers and venues, all three main speakers confirmed ○ LCC very supportive with regards to venues for Seminar Series: Town Hall – Council Chamber confirmed for 1st Seminar, Cunard Building – Banquet Suite confirmed & St. George’s Hall to be considered for 3rd Seminar ○ Speakers for local panel not established yet, advise from HW sought, Ann O’Byrne to be considered for 1st Seminar, Alice Bennett for 3rd Seminar, for the 2nd a councillor connected to regeneration, potentially from the Select Committee • GP reports on World Heritage Watch NGO Forum in Krakow, July 2017 	ALL
8	European Neighbours Day We have advertised the event on the website	GP
9	Generation Rent / North West Property Association GP working on preparing workshop for landlords and opened dialogue with Generation Rent	GP
10	Historic Urban Landscape Forum GP attended the Forum, brought back printed material and reported challenging discussions on heritage in Liverpool	GP
11	Albert Dock Heritage Festival 2017-200 <ul style="list-style-type: none"> • Engage to host workshop with residents and public • Working Title: “Through the keyhole” 	GP
12	AOB ZZ proposes to introduce structures and procedures to open up Engage resources to all Board members to ensure stability and longevity of Engage as an organisation, secure and safeguard its contacts and expertise and enable delegation. Board to explore how to achieve this goal	ZZ
13	Date of Next Meeting Venue: TBC	11.05.2017