



# Engage Liverpool CIC

## Minutes of Meeting

### 20/07/2017

Minutes of Board Meeting at Wordscapes/Ethos, Northern Lights, Cain's Brewery Village, L8 5AF,  
6.00 pm – 8.00 pm

#### 1 Apologies, Welcome & Introduction

GP

##### Attendees:

GP (Chair) - City Quay (VB)  
HW – LCC (NVB)  
DH - Quay House (VB)  
ZZ – Mann Island (VB)  
GM - Prosocial Place (NVB)  
PF – Thinking Liverpool (VB)  
MH- LMH (A)

##### Apologies:

AM - Armstrong Quay (VB)

#### 2 Minutes of previous meeting & Matters Arising from Last Meeting

BOARD

Minutes of previous meeting to be approved and published online, ZZ & PF to meet within a month to further work on accountability and transparency of organisation, ZZ to install open graph tabs and update sponsor logos for Seminar Series on website

#### 3 Chairs Report

GP

GP reported on meetings throughout the month and detailed the following:

- Resignation as Chair of City Quay Management Company alongside 3 other directors
- Canal & River Trust NW Partnership Board Meeting

#### 4 Finance Report

AM/GP

- Finance Report sent ahead of meeting via email
- Healthy bank position due to sponsorship for Autumn Series, funds for Blue Green Liverpool from Groundwork still in account
- Draft accounts to be signed off and presented to Board at next meeting
- £2000 to be paid to Nonconform for marketing campaign ahead of Seminar Series
- Urbingo project funding to be dealt with under item 8

#### 5 Website and Social Media

PF/ZZ

- ZZ sent Twitter Engagement update for Urbingo via email on 6<sup>th</sup> July, summarised report for Board
- Social Media Pdf Update to be automatically sent to Board every 1<sup>st</sup> of the month
- PF explored various ways for shipment of Air Quality Eggs to USA for repair, Board decision of posting without help of shipping agent to limit costs

**6 World Heritage Watch Forum: Krakow Report** **GP**

- Written report published on website
- GP reported on WHWF and UK representatives as motion on reprieve until February 2018 was put forward and approved
- Links to event published on website

**7 Annual Conference** **GP**

- Annual Conference considered success
- Review of what could be improved in the future in terms of timing, venue or engaging wider audience

**8 Urbingo Workshops** **GP**

- Update on workshops
- Action needed within a month
- Nonconform drafted Eventbrite pages, PF suggests updating of event title to engage younger audience to “Help make a game!”
- Place for photographs ahead of workshops needs to be provided
- Vector map drawings of WHS needed ahead of workshops, MH to investigate potential links
- Connections to RIBA (architects), Open Eye Gallery (photographers) to be explored
- Discussion on areas to be mapped:
  1. Waterfront
  2. Ropewalks
  3. Castle Street/Dale Street
  4. Culture Quarter (outside & inside buildings)
- Costs covered by MitOst, grant approved (room, transport & daily allowance)
- GM suggests applying for material grant to charitable arm of Wilkinsons

**9 2017 WHS Seminar Series** **GP**

- Poll plug-in to website Seminar page from August (specification of questions needed)
- Discussion on whether to petition minister at DCMS before end of Seminar Series, Board agrees to not pre-empt resolutions by not having a petition.
- GP asks for suggestions on invitees to after event meals

**10 Shadow Desired State of Conservation Report**

- Various people have encouraged Engage to deliver an alternative report on principles for development and maintenance of WHS
- Fundraising needed to employ consultant to deliver report and the potential of public workshops

**11 Heseltine Institute/RSA Grant**

RSA grant successful to support Heseltine Institute in delivering the Office for Civic Imagination by initiating a study on community projects in the Dingle  
HW reports that new councillor Emily Spurrell is to change system of how to apply for grants in the community

**12 Next Meetings**

New time of 6.00pm and 2<sup>nd</sup> Thursdays: 14.09/12.10/09.11/14.12.

