



Engage Liverpool CIC

Minutes of Meeting

15/03/2018

Minutes of Board Meeting at Wordscapes/Ethos, Northern Lights, Cain's Brewery Village, L8 5AF
6.00 pm – 7.00 pm

1 Apologies, Welcome & Introduction

Actions

Attendees:

GP (Chair) - City Quay (VB)
AM - Armstrong Quay (VB)

ZZ – Mann Island (VB)
DH – Duke Street (VB)

Apologies:

MH – LMH (A)
PF – Thinking Liverpool (VB)
HW – LCC (NVB)
GM - Prosocial Place (NVB)

Absent:

KS – Norfolk Street

2 Minutes of previous meeting & Matters Arising from Last Meeting

BOARD

Minutes of previous meeting approved and posted online

3 Chairs Report

GP

GP reported on meetings throughout the month and detailed the following:

- Meeting with University of Liverpool School of Architecture
- Meeting with ADRA
- CitizensLab training and online meetings
- Neighbourhood Planning Meeting with Planning Aid and others
- Canal & River Trust Northwest Partnership
- World Heritage Site Steering Group at RIBA

4 Finance Report

AM

- Nothing new to report on accounts
- Outstanding invoice to QMH to be paid for hosting Urbingo workshops
- Activation code necessary to enter HMRC site to finish accounts

GP to forward activation code to AM

5 Website and Social Media

ZZ

- Report sent by ZZ on Twitter & FB performance
- FB driving more traffic to website than Twitter
- Social media strategy needed

GP, ZZ, PF social media strategy

6 Waterfront Residents Meeting	GP
<ul style="list-style-type: none"> • GP thanks AM & ZZ for help in delivering event and especially ZZ for technical support • Comments on potential improvements of event invited 	
7 Urbingo Workshop	GP
<ul style="list-style-type: none"> • Sunday 18th March, 2pm-4pm, email sent to invite participants • Some apologies received with request to be kept informed 	
8 2018 Seminar Series	ALL
<ul style="list-style-type: none"> • 3 cities, from European World Heritage Sites, (Hamburg, Strasbourg, and Bordeaux) , 2 speakers to be invited (1 architect/planner & 1 WHS member) to present their view on their city: <ul style="list-style-type: none"> ○ Architect/planner: What challenges do you face when designing within the WHS and Buffer Zone? Do you find this a constraint or an opportunity? ○ WHS member: How do you respond to new planning applications within the WHS and Buffer Zone and the need to maintain the OUV? How do you make sure your UNESCO WHS status works to the advantage of the city? • Venues: 3 Graces • Potential sponsors: Contacts needed to Bibby Line or ACL 	Check whether we have contacts to Bibby Line, ACL or other for potential sponsorship
9 Air Quality Eggs	PF
<ul style="list-style-type: none"> • Nothing to report 	Action needed to install eggs at their destinations
11 AOB	BOARD
<ul style="list-style-type: none"> • ZZ draws attention to new GDPR legislation coming into effect in May • Mailing list needs to be updated, members need to “opt in” actively rather than be transferred automatically on attending events • Ideas needed on how to get people interested in signing up to mailing list in campaign ahead of May deadline • Suggestions: postcards at events, opt-in window under interesting articles, more to be explored • New venue for future meetings needed, suggestions invited 	Ideas on how to get people interested in signing up to mailing list New venue for Board meetings needed
12 Next meetings	
2018-04-19, 2018-05-10, 2018-06-14, 2018-07-12	