



# Engage Liverpool CIC

## Minutes of Meeting

### 19/04/2018

Minutes of Board Meeting at Wordscapes/Ethos, Northern Lights, Cain's Brewery Village, L8 5AF  
6.00 pm – 7.30 pm

#### 1 Apologies, Welcome & Introduction

#### Actions

##### Attendees:

GP (Chair) - City Quay (VB)  
AM - Armstrong Quay (VB)  
ZZ – Mann Island (VB)  
DH – Duke Street (VB)  
PF – Thinking Liverpool (VB)  
GM - Prosocial Place (NVB)

##### Apologies:

MH – LMH (A)  
HW – LCC (NVB)

##### Absent:

#### 2 Minutes of previous meeting & Matters Arising from Last Meeting

#### BOARD

Minutes of previous meeting approved and posted online

Discussed potential new venues for future Board meetings, PF & ZZ suggested The Tapestry, 68-72 Kempston Street, L3 8HL

ZZ to book space for next meeting

#### 3 Chairs Report

#### GP

GP reported on meetings throughout the month and detailed the following:

- Visit to Royal Liver Building as potential Seminar venue
- Citizens Lab meeting in Umbria, Italy  
GP now trained as facilitator, exploring suggestion to host meeting in Liverpool

GM to get contact for AHF & bid writer for Awards for All

#### 4 Finance Report

#### AM

- Corporation tax return submitted
- Annual return submitted
- RSA grant paid out
- Small positive bank balance, no other funds
- Deficit accrued for Urbingo and Annual Conference

#### 5 Website, Social Media & Blog

#### PF/ZZ

- Fixed bugs and errors on website (Twitter feed and navigation)
- Update on GDPR plan, PF notes that from May email will only sent out with consent, no automatic subscriptions to mailing lists
- First Grapevine by ZZ released and praised by Board

ZZ update privacy policy  
PF switch off autosubscribe

- GM asks about LinkedIn presence, GP invites Board members to take initiative and manage social media profiles we feel are important to Engage
- Board to think about new topics for Grapevine ahead of next Board meetings

## 6 Urbingo Workshop

**ALL**

- GM suggests to explore whether Capital of Culture funding would be available to support project
- Next workshop 22<sup>nd</sup> April, 2-4pm, Unit 51, Baltic Triangle
  - Waterfront Pictures
  - Discuss Trials and comments
  - Retakes
  - Pictures for Cultural Quarter to be taken
- GP shows new “taster pack “ for Urbingo produced by Alba Iulia

## 7 2018 Seminar Series topic

**GP**  
GM to forward potential contact @ Bibby

- Two cities got involved: Bordeaux, Hamburg
- No news from Strasbourg yet
- Sponsorship needed
- No venues officially confirmed yet (Liver Building offered to host)
- Fundraising ideas invited
- GM mentions publication of Architectural Design Guide for Sweden

## 8 World Heritage Watch

**GP**

- To take place in Bahrain, GP invited to speak for the city of Liverpool
- Funding needed to enable participation (travel, accommodation, expenses)
- Board agreed to crowdfund

## 9 Air Quality Eggs

**PF**

- One egg positioned in loft in L1, PF showed data generated
- Deployment day for remaining eggs: 30<sup>th</sup> April 2018

## 11 AOB

**BOARD**

- GM reports on changes at Heseltine Institute, all collaborators on RSA grant have left, negotiations ongoing over continuation of Office for Civic Imagination project
- GP presents flyer town of Bamberg produced to promote UNESCO WHS
- PF leaving Board due to other commitments and resulting time constraints and remains as consulting partner when needed, GP thanks PF on behalf of Board for contributions and advice

## 12 Next meetings

2018-05-10, 2018-06-14, 2018-07-12