

Engage Liverpool CIC

Minutes of Meeting

08/06/2022



Minutes of Board Meeting via Zoom from 6.00 pm

1 Apologies, Welcome & Introduction

Actions

Attendees:

GP (Chair) - City Quay (VB)
DH – Duke Street (VB)
GM - Prosocial Place (NVB)
LL – St Lawrence Quay (VB)

Apologies:

AM - Armstrong Quay (VB)
MH – LMH (VB)
ZZ – Mann Island (VB)

2 Minutes of Previous Meeting & Matters Arising

Minutes of previous meeting circulated ahead of meeting and published on website

Outstanding actions from last meeting:

- Cycling article by MH (item5)
- Cycling webinar plan by GM;
GM initiated conversation with interested partners and talked about active travel summit, suggests evaluation on what is being delivered in public realm, accessibility & active travel, open conversation potentially reinvolving Chris Boardmann and Simon O' Brien
- DH ask ICLEI for copy of game to use for event (item 8)
- AM check insurance (item 11)

BOARD

3 Chairs Report

GP sent report ahead of meeting and mentioned the following meetings:

- Zoom with Camila Vergara re 2022 SS (item 10) on citizen engagement & democratic process
- Catch up on ARCH project with Lesley Woodbridge (item 8)
- Prof. Michael Parkinson suggested further contacts re 2022 SS
- Seminar funding meeting with Barbara McDonough (item10)
- Zoom with Zia Chaudhry of LJMU re SS; suggested further contacts
- Visit by Danish Municipal CEOs

GP

GP to email Juliet Staples re ARCH

4 Finance Report

- Marketing Liverpool paid invoice for tourism workshops

AM

Nothing else to report

5 Social Media Report	ZZ
<p>ZZ sent information ahead of meeting: On social media – Twitter engagement has been fairly typical, this tweet reached 1500 people, probably because it was retweeted by Marketing Liverpool.</p> <p>Grapevine (May 24th) had a fairly typical open rate (55%), and 20% of people who opened it clicked at least one link. Most popular link was the LFC Parade by a long way (43 clicks, compared to 16 for Taste Liverpool, 11 for the Day Trippers headline item).</p>	
6 Social Enterprise plan	GP
<p>AM/LL need sponsorship document to approach potential funders Feedback forms also need updating</p>	<p>GM/ZZ Update Sponsorship documents for AM/LL to forward to potential funders</p>
7 2021 Seminar Series: Day Tripper workshops	GP
<p>LL reported on second event and remarked that although there were only 12 attendants the quality of discussions was very good</p> <p>GP to call Andrew to write up notes</p> <p>Need to encourage attendants to join us for last event</p>	<p>ZZ friendly prompt to previous attendants to book for last event</p> <p>GP call Andrea Beattie</p>
8 ARCH Project	GP/DH
<p>DH talked about Stakeholder Dialogue in Thessaloniki on 1st & 2nd June previously reported back to Board by email and on benefits of in-person meetings GP/DH to plan event with universities and organisations dealing with heritage & climate change</p> <p>DH to get in touch with ICLEI on who else to invite to event</p> <p>Check for ARCH contacts Excel sheet prepared by DH</p>	<p>DH ask ICLEI for copy of game to use for event</p> <p>DH to ask ICLEI members who should get involved</p> <p>GP to look for ARCH contacts Excel sheet prepared by DH</p>
9 Piazza Fountain	GP
<p>Nothing to report</p>	
10 2022 Seminar Series: Making Liverpool Better Together	ALL
<p>LL reported on meetings with Barbara McDonough, who is helping with bid to JRRT, with project outcome to be Citizen's Forum, rather than Assembly, budget to be added as appendix, application to be submitted shortly</p> <ul style="list-style-type: none"> • Title: Making Liverpool Better Together • Dates: 13th Oct, 27th Oct, 10th Nov - Thursdays. • Venues: 1st Anglican Cathedral, 2nd potentially Senate Room, Brett Building in UoL, 3rd potentially Quaker Meeting House <p>GM suggests asking Sarah Doyle or Mayor Joanne Anderson for support</p>	<p>Keep each other up to date on WhatsApp</p> <p>Identify allies</p> <p>Invite all citizen groups Board to draft comprehensive list</p>

- Speakers: 1st Camila Vergara, 2nd Jon Alexander, 3rd event to be workshop with local input. Discussion on in-house or out-sourced facilitation.

GP to invite ZZ and My Society to discuss options for facilitation

Workshop option to hold roundtable format focusing on different themes:

- How do we bring people together in the city?
- What is the next step we need to take?
- What is the reality we are up against?
- What would a Citizen Forum look like and what would it discuss?

Conversation on whether to invite an outside facilitator or rely on skills of GP, ZZ or Jon Alexander

GM suggests Jo Harrop of PLACED, GP to also contact universities

11 AOB

ALL

- Discussion on copyright infringement notice we received re image used to promote Biennial,

AM check insurance

GM suggests reminding Pixsy that license fee was paid by Biennial and image was merely retweeted to feature the same event it was originally used for; as well as asking for ethical position on pursuing NGO with limited finances

LL & GM also ask to check insurance for cover for legal advice

AM to check insurance policy on whether it covers copyright disputes

- GM asks for meeting re NIHR (National Institute for Health and Care Research) funding bid for research project on permitted development rights & the repurposing of city centre buildings

Work to be conducted in collaboration with HTA Design LLP and RTPI (Royal Town Planning Institute)

Next Meetings: 14.07, 10.08, 14.09, 12.10, 09.11, 14.12.

Venues: ZOOM
(until further notice)