

# Engage Liverpool CIC

## Minutes of Meeting

### 08/10/2025



Minutes of Board Meeting, 21 Duke Street, from 6.00 pm

<b>1 Apologies, Welcome &amp; Introduction</b>	<b>Actions</b>
<p><b>Attendees:</b>            GP (Chair) - City Quay (VB)            AM - Armstrong Quay (VB)            DH – Duke Street (VB)            MH – LMH (VB)            ZZ – Mann Island (VB)</p> <p><b>Absent:</b>            GM - Prosocial Place (NVB)</p>	
<b>2 Minutes of Previous Meeting &amp; Matters Arising</b>	<b>GP</b>
<p>Previous minutes published on website.</p>	
<b>3 Chairs Report</b>	<b>GP</b>
<p>GP circulated report ahead of meeting and detailed the following:</p> <ul style="list-style-type: none"> <li>• Angela Phillips – Food for Thought re SS25/2 food GP reports that speaker on bereavement leave won't be able to attend</li> <li>• Becky Vipond – Squash re SS25/1 food</li> <li>• Ellie Morris – Daffodil re SS25/03 food</li> <li>• Charlotte O'Brien – Titanic re post-seminar reception</li> <li>• JUST Merseyside launch (Centre for Joined Up Sustainability Transformations)</li> <li>• City of Liverpool College Duke St Campus re SS25/2 venue &amp; refreshments</li> </ul>	
<b>4 Finance Report</b>	<b>AM</b>
<p>postponed</p>	
<b>5 Social Media Report</b>	<b>ZZ</b>
<p>ZZ to send Grapevine out including first seminar report            MH to share spreadsheet with feedback → ZZ include feedback into seminar report            GP seeks contact to Homebaked re SS25/2 → ZZ to enquire            Eventbrite bookings for 2<sup>nd</sup> seminar: 41; 3<sup>rd</sup>: 35 → GP suggests capping numbers at 50/60 to prevent overcrowding</p> <p>DH suggests adding speakers to event page on LinkedIn</p>	<p>BOARD share articles            MH share feedback            ZZ add feedback to seminar report            ZZ contact Homebaked</p> <p>ZZ cap Eventbrite nrs</p> <p>GP add speakers on LinkedIn &amp; tag</p>
<b>6 Heritage Homes Meeting</b>	<b>ALL</b>
<p>postponed</p>	<p>GP publish follow up</p>
<b>7 Seminar Series 2025: Liverpool's Food Culture</b>	<b>GP</b>
<p>Conversation on procedure for upcoming seminars            →AM to check on Duke St Market post-seminar 2 →GP resend email by Ruth Sherlock</p>	<p>BOARD share PR ideas            GP send Duke St mail to AM</p>

<p>Assessment of SS25/1: well attended, over 30% new audience, most of which would attend again  Post-seminar meal did not cater for vegetarian/vegan, bar service imperfect  → share feedback with Titanic</p>	<p>AM pay Duke St for seminar 2 &amp; ensure preparations made</p>
<p>GP talked about conversations with attendees from Council, Combined Authority and Sponsors</p>	<p>MH check on preparations for SS25/3</p>
<p>Preparation for SS25/3 → MH contact Ellie Morris &amp; check on preparations and equipment (screen &amp; projector)</p>	<p>BOARD distribute flyers</p>
<p>NonConform produced round-up video for 1<sup>st</sup> seminar</p>	<p>GP talk to Danielle</p>
<p>Conversation on practicality of digital feedback</p>	<p>LFGN to add seminars to website</p>
<p><b>8 Piazza Fountain</b>  GP shared difficulties around fountain management &amp; progress  Meeting upcoming</p>	<p><b>ALL</b></p>
<p><b>9 AOB</b>  ZZ shares struggles in Mann Island with management of substation preventing residents to choose electricity provider</p>	<p><b>ALL</b></p>
<p><b>Next Meetings:</b>  12.11; 10.12.</p>	<p><b>Venue::</b>  Duke St</p>