

Engage Liverpool CIC

Minutes of Meeting

08/09/2016

Minutes of Board Meeting at Elliot Fletcher, Brunswick Business Park, L3 4BN, 5.30 pm – 7.30 pm

1 Apologies , Welcome & Acknowledgement

GP

Attendees:

GP (Chair) - City Quay (VB)
 AM - Armstrong Quay (VB)
 DH - Quay House (VB)
 GM - Prosocial Place (NVB)
 GS – (new Board Director)

Apologies were received from:

MH- LMH (A)
Absent:
 RT- (NVB)
 JB - Armstrong Quay (VB)
 AH – Social Media
 HW - LCC

2 Minutes of previous meeting & Matters Arising from Last Meeting

BOARD

Minutes of previous meeting approved electronically and published on website.
 Changes to AGM Minutes incorporated, approved and Minutes published on website
 Introduction of GS & explanation of proceedings

3 Chairs Report

GP

GP reported on meetings from June to September, in particular the following:

- GP chaired first RA meeting for the Albany then handed over to new Chair
- Annual Conference with Oliver Heath, positive feedback from Board
- Phone call with Richard Hill organising visit for master students from New York University
- David Cooley (Prime Site Developments) & Paul Cook regarding development at Herculaneum Quay
- Ian Hollins (Clear Building Management) GP commends their focus on active community building alongside management of blocks
- John Hesketh on Strand House & social legacy with Section 106 funds
- Meeting with Harcourt Developments regarding collaboration

Furthermore:

- Liverpool Air Project all documentation was distributed to artists and scientists
- Need for clear (written) brief for Project Managers. GM to assist
- Notes of September WHS Steering Group on website under Notices: Stakeholder Notes as well as ACCL meeting notes

4 Finance Report **AM**

AM reported on financial situation as follows: Bank Balance: £14359 of which

Engage own funds: £1426

Autumn series sponsorship £5289

Bid funds £7644

6 Seminar Series **GP**

- Seminar Series fully funded due to GPs efforts in finding sponsorship and a generous donation
- Rachael Biggs of Nonconform to deliver Social Media, Marketing & Publicity. Board to help with any contacts that should be informed about the event and to add support during social media campaign (in particular contacts in Universities interested in citizenship, neighbourhood, democracy, civic governance etc)
→ GM suggested looking at NHS Healthy New Towns Programme;
- Joe Campbell to film event
- Volunteers needed to run event, sign in, etc. GS offered to support the event with calendar arrangement
- Exploring potential to print 10 Words booklet for distribution at the seminars
→ RSA, Royal Society of Arts and their view on participatory citizenship
→ Pay attention to themes appearing on media channels and engage in debate

7 Website & Social Media Strategy **GP**

Website seminar details due to be complete and functioning by this evening, social media campaign for the seminar series due to start the following week. Social Media intensity to be turned up ahead of events

8 Engage Projects

Talks with Andy Morse of University of Liverpool on potential Environmental Arts Festival in partnership with Universities and Bluecoats Arts Centre for 2018. Wellbeing suggested as an addition to the title.

Need to identify partners and lists of academics to work on the 4 elements of Air, Earth, Fire and Water. GP to continue working on this project

i) Liverpool Air Project **GP**

As before: Project completed, reports delivered to participants

ii) Locality Neighbourhood Planning Project **GP**

Nothing to report

iii) Blue & Green Space Working Group **GP/EC**

EC to produce presentation for Canals & River Trust and to wrap up project

8 AOB **GP**

Board unanimously voted to appoint Greg Sheen (GS) as Director

9 Date of Next Meeting

Venue: Elliot Fletcher, Brunswick Business Park, L3 4BN

13.10.2016