

Engage Liverpool CIC

Minutes of Meeting

09/12/2016

Minutes of Board Meeting at Elliot Fletcher, Brunswick Business Park, L3 4BN, 5.30 pm – 7.30 pm

1 Apologies , Welcome & Introduction

GP

Attendees:

GP (Chair) - City Quay (VB)
 AM - Armstrong Quay (VB)
 DH - Quay House (VB)
 HW – LCC

GM - Prosocial Place (NVB)
 PF – Thinking Liverpool
 GS
 MH- LMH (A)

Apologies were received from:

JB - Armstrong Quay (VB)

Welcome to Paul Furley from Thinking Liverpool and resident of L1 as potential new Board member. Paul introduced himself and spoke of his work for the Coop as well as his interest for open data, security & privacy.

2 Minutes of previous meeting & Matters Arising from Last Meeting

BOARD

Minutes of previous meeting published online and matters from last meeting dealt with in main items

3 Chairs Report

GP

GP reported on meetings throughout the month and in particular the following:

- As result of 3rd Seminar Heseltine Institute showed keen interest in Christian Iaione's work and a link between Sheila Foster in New York & Rome, has been established with Skype call. There is interest in a return visit to Liverpool by Prof Iaione. Engage is very pleased with the new links to LabGov and the Office for Civic Imagination
- WHS Steering Group Meeting, notes can be found on website: → Notices → Stakeholder Meeting Notes. An interim Chair has been appointed and Engage's decision to make World Heritage Site the topic of next Seminar Series well received
- Rachel of Nonconform to compile brief report on 2016 Seminar Series
- RSA meeting on Maritime Heritage, Steven Jones interest in historic vessels in Docks as heritage part of WHS assets

GS proposes to theme Chair's Report to enable delegation and facilitate involvement by all Board members – potential of online organisation

- 4 Finance Report** **AM**
- Harcourt 10 Words project sponsorship still outstanding, AM/GP to follow up
 Bank balance £1800 surplus with Eventbrite moneys still to come in
 AM prepared budget and fixed cost schedule, operating costs amount to approximately £1555, with baseline costs at £1105 for insurance, website hosting, accountancy, bank charges & annual return.
 PF suggested website hosting costs could possibly be reduced.
 GS noted that the Board needs to look to secure funding for the next 3 to 5 years
- 5 Data Report** **GS**
- GS gained an overview of engaged users and seminar visitors
 Need to pull together users and data from different platforms: Eventbrite, MailChimp, Website and Offline. There are also different MailChimps going out connected to different projects (VENT!, Historic Downtown, etc.)
 GS to work further on data and engage with AH
- 6 2017 Seminar Series** **ALL**
- Discussion on suitable locations, GM suggested relating the locations to the different areas that are of importance to the WHS.
 On further considerations the following preferences emerged: Waterfront – Cunard Building; St. George’s Quarter – St. George’s Hall; Historic Downtown – Town Hall
 HW to explore costs and bookings for each seminar
 Suggestion to publish the Series in webinar form for the website
- 7 HLF Project with Harcourt Developments, Stanley Dock** **GP**
- Idea to provide heritage food in heritage building, NW foods in a community building
 Exchange of ideas and experiences of other community food projects
 More research and ideas needed
- 8 Engage Projects** **ALL**
- i) Environmental Arts Project 2018**
- Environmental Arts Festival on themes of Earth, Water/Sea, Air, Fire/Energy
 connecting artists and scientists
 Suggestions for scientists invited, contact Andy Morse for a list of potential scientists
- ii) Reclaiming the City** **GP**
- GP explored ambitions in the Board to turn the topic into a project
 GM to produce report before January meeting before Board explores options
- iii) Future Projects** **GP**
- Potential to host 2017 Annual Conference on ferry connecting it to Maritime Heritage
- 9 AOB**
- Data Session needed regarding operating model as well as implementation and action plan following up on work done for the enterprise plan
 - Date for session 14th January 2017, venue tbc
 - Unanimous acceptance of Paul Furley as Board Member, AM to add details to Companies House
 - GP to speak at Lease’s Conference on 31. January

10 Date of Next Meeting

Venue: Vanilla Factory, Unit 303, 39 Fleet Street, L1 4AR

12.01.2017